

# City of Asheville North Carolina



REQUEST FOR BIDS AND PROPOSALS  
FORMAL BID REQUEST NO. **FBR 1026-17**

## **ADDENDUM 3**

FORD FLEET VEHICLES  
FOR THE CITY OF ASHEVILLE

**EXCEPTIONS DUE BY THURSDAY, OCTOBER 6, 2016  
BY 3:00 PM LOCAL TIME**

**BID OPENING DATE: **WEDNESDAY, NOVEMBER 9, 2016**  
AT 3:00 PM LOCAL TIME**

ISSUED BY: CITY OF ASHEVILLE PURCHASING DIVISION  
70 COURT PLAZA, CITY HALL, 1<sup>ST</sup> FLOOR  
ASHEVILLE, NC 28801  
PHONE: (828) 259-5954  
BEATRICE ABERNATHY, PURCHASING SPECIALIST

BIDS ARE TO BE **SEALED** AND  
DELIVERED TO THE PURCHASING DIVISION OFFICE  
LOCATED AT 70 COURT PLAZA, CITY HALL  
1<sup>ST</sup> FLOOR, ASHEVILLE, NC 28801  
OR  
PO BOX 7148  
ASHEVILLE, NC 28802

**NOTE: IF MAIL OR DELIVERY BY AN OTHER MEANS IS DELAYED BEYOND THE DATE AND  
HOUR SET FOR THE BID OPENING PROPOSALS WILL NOT BE CONSIDERED.**

**PLEASE ALLOW SUFFICIENT TIME TO PARK AND PROCEED THROUGH SECURITY**

**REQUEST FOR BIDS AND PROPOSALS FOR  
FORD FLEET VEHICLES  
FOR THE CITY OF ASHEVILLE**

Pursuant to General Statutes of North Carolina, Section 143-129, as amended, **sealed** bids and proposals, subject to the conditions and specifications herein are invited for furnishing the following equipment, materials, services or repair work.

**All bids will be received by the City of Asheville Purchasing Division until: 3:00 p.m. local time on Wednesday, November 9, 2016, at which time they will be publicly opened and read.**

TERMS: Net 30 Days

CITY OF ASHEVILLE, N.C.

DELIVERY ASAP – Bidder Specify Best Delivery

Beatrice Abernathy, Purchasing Specialist

**POSITIVELY NO BIDS CONSIDERED UNLESS SUBMITTED ON THIS FORM**

NOTICE TO BIDDERS: All tax imposed upon any article on which you are bidding shall be shown as separate items and in no case included with price bid. Failure to comply with these conditions will be considered grounds for rejection.

<p align="center"><b>MULTIPLE FORD FLEET VEHICLES FOR THE CITY OF ASHEVILLE PER THE ATTACHED SPECIFICATIONS, TERMS AND CONDITIONS.</b></p> <p>Item 1 Ford F-150 4x4 Crew Cab  Item 2 Ford F-150 4x4 Regular Cab  Item 3 Ford F-250 Extended Cab  Item 4 Ford F-350 Super Duty w/Utility Body  Item 5 Ford F-350 Super Duty XL w/Utility Body  Item 6 Ford F-450 Crew Cab Diesel w/Utility Body  Item 7 Ford F-450 Crew Cab w/Utility Body &amp; Snow Plow  Item 8 Ford Full Size 2WD Transit 250 Medium Roof Cargo  Item 9 Ford Full Size 2WD Transit 250 Medium Roof Cargo w/Havis Prisoner Transport Insert  Item 10 Ford 2WD Transit-250 Medium Roof Cargo (Animal Control)  Item 11 Ford 2WD 15 Passenger Wagon XL</p> <p align="center"><b>All Items are subject to <u>separate</u> award</b></p> <p align="center"><b><u>EXCEPTIONS DUE BY: 3:00 P.M., THURSDAY, OCTOBER 6, 2016</u></b>  <b><u>ALL QUESTIONS AND EXCEPTIONS REQUEST NEED TO BE E-MAILED TO</u></b>  <b><u>BABERNATHY@ASHEVILLENC.GOV</u></b></p>	
Company Name	Bid Submitted By (Signature)
Address	Printed Name and Title
City State Zip	Email Address
Telephone No.	Fax No.
Web Address	Federal Taxpayer ID No.
Specify Delivery to City calendar days after receipt of order on each bid page	Payment Terms: Net _____ Discount: _____ % Net _____

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
1	9	<p><b><u>2017 FORD F-150 4X4 CREW CAB</u></b> Per the specifications on pages 13 - 16</p> <p>(3) Oxford White</p> <p>(6) Race Red</p> <p><b>(Option) Furnish &amp; Install for (6) Race Red F-150s</b></p> <p><b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE FOR VEHICLES AS WELL AS EQUIPMENT FOR FURNISH &amp; INSTALL</b></p> <p>Delivery to City _____ calendar days after receipt of order</p>	<p>EACH</p> <p>EACH</p> <p>EACH</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
2	3	<u>2017 FORD F-150, REGULAR CAB, 4X4</u> <u>WITH 8 FT BED</u>  Per the specifications on pages 17 - 18  <b>Spray-in bed liner</b>  _____  <b>Warranty of bed liner</b>  _____  <b>ALL DELIVERY CHARGES ARE TO BE</b> <b>INCLUDED IN BID PRICE</b>  Delivery to City _____calendar days after receipt of order	EACH	\$_____	\$_____

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_TITLE: \_\_\_\_\_

CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
3	1	<u>2017 FORD F-250 4X4 EXTENDED CAB</u> <u>WITH 6.75 FT STANDARD BED</u>  Per the specifications on pages 19 - 20  <b>Line-X Spray-in warranty</b>  _____  <b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE</b>  Delivery to City _____calendar days after receipt of order	<b>EACH</b>	\$_____	\$_____

COMPANY NAME:\_\_\_\_\_

SIGNED:\_\_\_\_\_TITLE:\_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
4	1	<p><b><u>2017 FORD F-350 SUPER DUTY, CREW CAB WITH KNAPHEIDE (680J) UTILITY BODY</u></b></p> <p>Per the specifications on pages 21 - 22</p> <p><b>Line-X Spray-in warranty</b></p> <p>_____</p> <p><b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE</b></p> <p>Delivery to City _____calendar days after receipt of order</p>	EACH	\$ _____	\$ _____

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
5	1	<p><b><u>2017 FORD F-350 XL SUPER DUTY</u></b>  <b><u>CREW CAB, WITH DUAL REAR</u></b>  <b><u>WHEELS AND</u></b>  <b><u>9FT KNAPHEIDE SERVICE BODY</u></b>  <b><u>MODEL 6108D54</u></b></p> <p>Per the specifications on pages 23 - 24</p> <p><b>Line-X Spray-in warranty</b></p> <p>_____</p> <p><b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE</b></p> <p>Delivery to City _____calendar days after receipt of order</p>	EACH	\$_____	\$_____

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
6	1	<b><u>2017 FORD F-450 4X4 CREW CAB WITH MOUNTED UTILITY SERVICE BODY</u></b>	<b>EACH</b>	\$ _____	\$ _____
		Per the specifications on pages 25 - 26			
		Warranty _____			
		<b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE</b>	<b>EACH</b>	\$ _____	\$ _____
		Delivery to City _____ calendar days after receipt of order			

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
7	1	<p><b><u>2017 FORD F-450 CREW CAB WITH 9FT SERVICE UTILITY BODY AND MOUNTED SNOWPLOW</u></b> Per the specifications on pages 27 - 28</p> <p><b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE OF VEHICLE AS WELL AS FOR EQUIPMENT FOR FURNISH AND INSTALLATION</b></p> <p>Delivery to City _____calendar days after receipt of order</p>	EACH	\$ _____	\$ _____
			EACH	\$ _____	\$ _____

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
8	2	<b><u>2017 FORD TRANSIT 250 MEDIUM ROOF CARGO VAN</u></b>  Per the specifications on pages 29 - 30  (1) Red  (1) White   <b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE</b>  Delivery to City _____calendar days after receipt of order	  <b>EACH</b>    <b>EACH</b>	  \$ _____    \$ _____	  \$ _____    \$ _____

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
9	1	<p style="text-align: center;"><b><u>2017 FORD TRANSIT 250</u></b>  <b><u>MEDIUM ROOF VAN</u></b></p> <p>Per the specifications on pages 31 - 33</p> <p style="text-align: center;"><b><u>FURNISH AND INSTALLATION OF</u></b>  <b><u>HAVIS PRISONER TRANSPORT</u></b>  <b><u>INSERT, WARNING LIGHTS, AND</u></b>  <b><u>DECALS</u></b></p> <p>per specifications on pages 31-32,</p> <p style="text-align: center;"><b>ALL DELIVERY CHARGES ARE TO BE</b>  <b>INCLUDED IN BID PRICE OF VEHICLE AS</b>  <b>WELL AS FOR EQUIPMENT FOR FURNISH AND</b>  <b>INSTALLATION</b></p> <p>Delivery to City _____ calendar days after receipt of order</p>	<p><b>EACH</b></p> <p><b>EACH</b></p>	<p>\$ _____</p> <p>\$ _____</p>	<p>\$ _____</p> <p>\$ _____</p>

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
10	2	<p style="text-align: center;"><b><u>2017 FORD TRANSIT 250 MEDIUM ROOF VAN (ANIMAL CONTROL)</u></b></p> <p>Per the specifications on pages 34 - 37</p> <p><b>(1) RED</b></p> <p><b>(1) OXFORD WHITE</b></p> <p style="text-align: center;"><b><u>FURNISH AND INSTALLATION OF AMERICAN ALUMINUM ANIMAL CONTROL PACKAGE 10, WARNING LIGHTS, AND DECALS</u></b></p> <p>per specifications on pages 35-36,</p> <p style="text-align: center;"><b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE OF VEHICLE AS WELL AS FOR EQUIPMENT FOR FURNISH AND INSTALLATION</b></p> <p>Delivery to City _____ calendar days after receipt of order</p>	<p><b>EACH</b></p> <p><b>EACH</b></p> <p><b>EACH</b></p>	<p></p> <p></p> <p>\$ _____</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CITY OF ASHEVILLE, NORTH CAROLINA  
PURCHASING DEPARTMENT  
REQUEST FOR FORMAL PROPOSALS**

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	EXTD PRICE
11	1	<b><u>2017 FORD 15 PASSENGER TRANSIT MEDIUM ROOF WAGON XL</u></b>  Per the specifications on pages 38 - 39  <b>ALL DELIVERY CHARGES ARE TO BE INCLUDED IN BID PRICE</b>  Delivery to City _____calendar days after receipt of order	<b>EACH</b>	\$ _____	\$ _____

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_

**ITEM 1 – 2017 FORD F-150 4X4 CREW CAB**

Minimum technical specifications for nine (9) F-150 4X4 crew cab pickup trucks to be used by the City of Asheville. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

SPECIFICATION	COMPLY	IF NO: DEVIATES AS NOTED
1. F-150 4x4 crew cab pickup truck (FFV) with all standard equipment normally offered on base model including specifications below		
A. Crew cab style body with 5.5' bed, 4x4 (W1E)		
B. Equipment Group 100A Base		
C. Gross Vehicle Weight Rating of 7,000 lbs. minimum (NONGV2)		
D. Engine shall be a minimum 5.0 liter V8 gasoline (FFV) (99F)		
E. Transmission to be 6 speed automatic (446)		
F. Rear differential to be limited slip approximately 3.55 ratio, traction control is acceptable (XL9)		
G. Power steering and four (4) wheel anti-lock brakes		
H. Wheels & tires P265/70R17 OWL A/T STDTR; 17" Wheels (64C)		
I. Seats & Seat Trim: Cloth 40/ Front Seats with Vinyl Rear Bench Seat (S) Code (S) Cloth 40/Blank/40 Front-Seats Center-section deleted. Includes restraint control module cover and vinyl rear bench seat. Should vinyl seats not be available in the rear then cloth may be substituted.		
J. 145" Wheelbase (145WB)		
K. Radio: AM/FM Stereo w/6 Speakers		
L. Class IV Trailer Hitch Receiver (53B)		
M. Include backup alarm		
N. Trailer Towing Package (53A)		
O. Skid Plates (413)		
P. Black Platform Running Boards (18B)		
Q. Integrated Trailer Brake Controller (67T)		
R. LED Side-Mirror Spotlights (59S)		
S. Manual-Folding Pwr Glass Trailer Tow Mirror (54Y)		
T. Rear View Camera w/Dynamic Hitch Assist (76C)		
U. Fog Lamps (595)		
V. Front License Plate Bracket (153)		
W. Spray-In Bedliner (Pre-installed) (96W)		
X. XL SSV (Special Service Vehicle Package) (66S)		
Y. XL Power Equipment Group (85A)		
Z. SYNC Voice Recognition Comm (52B)		
AA. Cruise Control (50S)		
BB. Interior Colors: Dark Earth Gray (SG_01)		
CC.Primary Colors: 6 Race Red, 3 Oxford White		
DD.One set of Parts & Service manuals preferred, or CD Rom if manuals not available with each vehicle		
Company Name	Bid Submitted By (Signature)	

**ITEM 1 – 2017 FORD F-150 4X4 CREW CAB**

Minimum technical specifications for nine (9) F-150 4X4 crew cab pickup trucks to be used by the City of Asheville. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

EE. Warranty:		
T. 3 year or 36,000 miles bumper to bumper		
U. 5 year or 60,000 miles powertrain		
<b>OPTION: FURNISH &amp; INSTALL for (6) Race Red F-150s (FF – LL)</b>		
FF. Option: Furnish and install emergency lights, light bars and accessories, installation of radios; computer and equipment on 6 Race Red F-150s. <ul style="list-style-type: none"> <li>- Liberty II Super Light Bar SX8 (1 per vehicle)</li> <li>- Four red corner LEDs</li> <li>- Four red LEDs to the front</li> <li>- Six red/amber split (traffic advisor) LEDs to the rear</li> <li>- Two LED front "take-down" lights for visibility</li> <li>- Two LED alley lights</li> <li>- The light bar shall be no greater than 48.5 inches long</li> <li>- The light bar shall be mounted to the vehicle roof with the appropriate Whelen mounting hardware kit.</li> <li>- New Light bars shall have all clear lens and be fully loaded with LEDs.</li> </ul>		
GG. LED Lights: <ul style="list-style-type: none"> <li>- Furnish and install Whelen Vertex Red/White (VTX 609D) in headlights and reverse lights. (4 per vehicle).</li> <li>- Furnish and install Whelen red Ions (IONR) mounted on the front of the grille with black housing and &amp; universal mount (2 per vehicle).</li> <li>- Furnish and install Whelen Vertex Red (VTX609R) mounted behind red brake light lens (2 per vehicle).</li> <li>- Furnish and install SOI Red 9-LED Intersector light head (ENT2B3R) mounted under each side view mirror with mounting bracket (PNT1CRV05) (1 set per vehicle). mounting bracket (PNT1CRV05) (1 set per vehicle).</li> </ul>		
HH. Power console: Furnish and install a Havis console C-1810 (or equivalent) designed for a 2017 F-150, to support management of lights, siren and radio. <ul style="list-style-type: none"> <li>- Base plates (C-TMW-F150-03), hardware, filler plates</li> <li>- Brackets and hardware to hold AFD supplied radio</li> <li>- Furnish and install Havis microphone clip assembly (2/vehicle)</li> <li>- Furnish and install 2 lighter plug outlet w/2 switch &amp; label cutouts (2) black paddle rocker switches with red pilot light included 1/vehicle. C-LP2-PS2/L</li> <li>- Furnish and install two cup holders.</li> <li>- All wiring for emergency lights, siren and control console shall be rated at 125% of load (GXL). A fuse block with ground shall be installed in the center console and each lighting run shall have its own fuse. Install a relay in the center console to energize all circuits. This relay will have a dedicated switch on the console.</li> </ul>		
Company Name	Bid Submitted By (Signature)	

**ITEM 1 – 2017 FORD F-150 4X4 CREW CAB**

Minimum technical specifications for nine (9) F-150 4X4 crew cab pickup trucks to be used by the City of Asheville. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

<p>II. Radio Installation (1 per vehicle): Install the Motorola XTL or APX series radio, cables and antennas. Radios are Remote head mounting. Remote radio heads shall be mounted in center console as long as all functions of the console can be used. Microphone clips are to be installed in each vehicle, preferably on the front of the dash in a non -conflicted location. Radio antenna placement is to be determined by AFD Liaison before installing. Any mounting materials needed to mount remote radio heads shall be provided by installer. (Radios/antennas/cables/microphones provided by AFD.) Note: Some radios have positive and negative switch panels.</p>		
<p>JJ. Fire Extinguisher: Furnish and install (1 each per vehicle) Buckeye 5 HI SA 40 ABC Extinguisher (Must include mounting brackets and hardware). Location of mounting shall be approved by AFD Liaison.</p>		
<p>KK. Installation of Anti-Idling Devices (1/vehicle): Furnish and install Havis Idle Right Universal Control Module, vehicle fuel management system in conjunction with Avital remote starter.</p>		
<p>LL. Graphics Package: Provide decals etc listed below, installation and warranty graphics produced to match previous colors and material, and placed as depicted on the attached layout. Both Sides of Vehicles</p> <ul style="list-style-type: none"> <li>- City of Asheville Fire Dept crest for driver and front passenger doors.</li> <li>- Accreditation Badge (Front quarter panel locations)</li> <li>- Striping (White) Approximately 8 inches wide lower door panels with "Asheville Fire Department" cut out.</li> <li>- Window decals (3" high) with name and number of Battalion in Rear L and R Passenger door windows and Rear Truck window (Lower Left-hand Corner).</li> <li>- Graphics or artwork may not be used in any marketing materials by the vendor.</li> </ul> <p>Rear of Vehicle</p> <ul style="list-style-type: none"> <li>- Window decal (3" high) with Battalion name and number in lower left-hand corner.</li> <li>- Striping (White) (4" version) on the rear tailgate that duplicates the side striping with "Asheville Fire Department" cut out.</li> </ul>		
<p>Company Name</p>	<p>Bid Submitted By (Signature)</p>	

**ITEM 1 - 2017 FORD F-150 4X4 CREW CAB**

Minimum technical specifications for nine (9s) F-150 4X4 crew cab pickup trucks to be used by the City of Asheville. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

MM. Delivery:		
A. FOB – City of Asheville/Fleet Management at 173 South Charlotte Street, Asheville, NC 28801		
B. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.		
C. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. All required paperwork must be submitted with the vehicle at the time of delivery. Any questions, contact Fleet Management directly at (828) 259-5700.		
NN. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.		
Company Name	Bid Submitted By (Signature)	

**ITEM 2 – 2017 FORD F-150 4X4 REGULAR CAB**

Minimum technical specifications for **three (3)** F-150 4x4 pickup truck to be used by the City of Asheville, Public Works Sanitation. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

SPECIFICATION	<u>COMPLY</u>	IF NO: DEVIATES AS NOTED
1. <b>(3) Three</b> Ford F-150 XL 4x4 pickup truck (Regular Cab) with all standard equipment normally offered on the base model including the specifications below		
A. Body to be basic trim package style body with 8' standard bed		
B. Gross Vehicle Weight Rating of 6,100 lbs. minimum		
C. Gross Combined Weight Rating of 10,600 lbs. minimum		
D. Trailer towing rating to be a minimum of 5,000 lbs.		
E. Engine shall be a minimum 3.5 liter V6 gasoline (FFV)		
F. Drive train to be 4x4 with transmission to be 6 speed automatic with overdrive		
G. Rear differential to be electronic locking approximately 3.55 ratio, traction control is acceptable		
H. Power steering and four (4) wheel anti-lock brakes		
I. Wheels & tires to be a minimum of 17" with all-season BSW tires with steel wheels and matching spare		
J. Rear bumper to be standard offered		
K. Exterior color shall be standard production white		
L. Interior seats to be vinyl with black or dark gray color and vinyl or rubber flooring		
M. Include backup alarm		
N. Outside mirrors to be manually operated on left and right side		
O. Include air conditioning and heater		
P. Radio shall be standard offered		
Q. Include spray-in bed liner protection-Specify brand and warranty.		
R. Trailer towing package with Class IV receiver hitch and 7 pin connector and wiring harness		
S. North Carolina Safety/Emissions test required		
T. Delivery:		
1. FOB – City of Asheville/Fleet Management at 173 South Charlotte Street, Asheville, NC 28801		
2. Delivery must be made between 9 a.m. and 3 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
Company Name	Bid Submitted By (Signature)	

**ITEM 2 – 2017 FORD F-150 4X4 REGULAR CAB**

Minimum technical specifications for two (2) F-150 4x4 pickup truck to be used by the City of Asheville, Public Works Sanitation. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

<p>3. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. All required paperwork must be submitted with the vehicle at the time of delivery. Any questions, contact Fleet Management directly at (828) 259-5700.</p>		
<p>U. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved the City of Asheville.</p>		
<p>Company Name</p>	<p>Bid Submitted By (Signature)</p>	

**ITEM 3 - FORD F-250 EXTENDED CAB**

Minimum technical specifications for one (1) Ford F-250 XL SRW pickup truck with extended cab and standard bed to be used by the City of Asheville, Public Works. Vehicles shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

SPECIFICATION	<u>COMPLY</u>	IF NO: DEVIATES AS NOTED
1. (1) One Ford F-250 XL SRW pickup truck with extended cab and standard bed with all standard equipment normally offered on base model including the specifications below		
A. 4WD extended cab model with 6.75ft standard bed		
B. Gross Vehicle Weight Rating of <b>10,000 lbs. minimum</b>		
C. Trailer towing rating to be a minimum of 10,000 lbs, and with a payload capacity of at least 2,000 lbs.		
D. Engine shall be a 6.2L V8 gasoline FFV		
E. Transmission to be 6 speed automatic		
F. Rear differential to be limited slip approximately 3.73 ratio, traction control is acceptable		
G. Power steering and four (4) wheel anti-lock brakes		
H. Wheels & tires to be a minimum of 17" with all-season BSW tires with steel wheels and matching spare		
I. Rear bumper to be standard for utility body		
J. Exterior color shall be standard production white		
K. Interior seats to be vinyl with black or gray color and vinyl or rubber flooring		
L. Include backup alarm		
M. Outside mirrors to be manually operated on left and right side		
N. Include air conditioning, heater, power windows & locks		
O. Radio shall be standard offered		
P. Trailer towing package, include electric brake controller		
Q. Class III Receiver hitch and recessed rear bumper		
R. Line-X spray in bed protection including bed and top of side rails - indicate warranty		
S. North Carolina Safety/Emissions annual test required		
T. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte St., Asheville, NC 28801.		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
Company Name	Bid Submitted By (Signature)	

**ITEM 3 - FORD F-250 EXTENDED CAB**

Minimum technical specifications for one (1) Ford F-250 XL SRW pickup truck with extended cab and standard bed to be used by the City of Asheville, Public Works. Vehicles shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

<p>c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.</p>		
<p>U. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.</p>		
Company Name	Bid Submitted By (Signature)	

**ITEM 4 – 2017 FORD F-350 SUPER DUTY WITH UTILITY BODY**

Minimum technical specifications for one (1) Ford F-350 Super Duty pickup truck, crew cab, with utility body to be used by the City of Asheville, Fleet Management. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

SPECIFICATION	COMPLY	IF NO: DEVIATES AS NOTED
1. (1) One Ford F-350 pickup truck, crew cab, single rear wheel, with utility body and all standard equipment normally offered on base model including the specifications below		
A. 4WD crew cab model		
B. Body to be basic trim package style with 6.75' utility body		
C. Gross Vehicle Weight Rating of at least <b>10,500 lbs</b>		
D. Gross Combined Weight Rating of 19,200 lbs. minimum		
E. Include front suspension		
F. Trailer towing rating to be a minimum of 12,000 lbs.		
G. Engine shall be a 6.2L V8 gasoline (FFV) Gaseous fuel prep option included		
H. Transmission to be 6 speed automatic		
I. Rear differential to be limited slip 3.73 ratio, include traction control		
J. Power steering and four (4) wheel anti-lock brakes		
K. Wheels & tires to be a minimum of 17" with all-season BSW tires with steel wheels and matching spare		
L. Rear bumper to be standard for utility body		
M. Exterior color shall be standard production white		
N. Interior seats to be vinyl with black or dark gray color and vinyl or rubber flooring		
O. Include backup alarm		
P. Outside mirrors on left and right side		
Q. Include power windows and locks		
R. Include air conditioning and heater		
S. Radio shall be standard offered		
T. Trailer towing package, include electric brake controller		
U. Provide and install front mounted winch recessed into front bumper (front suspension option 67H is required)		
V. Provide Knapheide, standard utility body (680J) designed for a 6.5ft bed and painted to match OEM chassis. Body to include Master locking system, Class III Receiver hitch and recessed rear bumper, cargo tie down option 77001360.		
W. Line-X spray in bed protection - indicate warranty		
X. Backup up camera, installed		
Y. North Carolina Safety/Emissions annual test required		
Company Name	Bid Submitted By (Signature)	

**ITEM 4 – 2017 FORD F-350 SUPER DUTY WITH UTILITY BODY**

Minimum technical specifications for one (1) Ford F-350 Super Duty pickup truck, crew cab, with utility body to be used by the City of Asheville, Fleet Management. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

X. Backup up camera, installed		
Y. North Carolina Safety/Emissions annual test required		
Z. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte St., Asheville, NC 28801.		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.		
AA. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.		
Company Name	Bid Submitted By (Signature)	

**ITEM 5 – 2017 FORD F-350 SUPER DUTY XL WITH UTILITY BODY**

Minimum technical specifications for one (1) Ford F-350 XL Super Duty pickup truck, crew cab, with utility body to be used by the City of Asheville, Public Works. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. Any 'no" responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.

SPECIFICATION	COMPLY	IF NO: DEVIATES AS NOTED
1. (1) One Ford F-350 XL Super Duty pickup truck, crew cab, dual rear wheel, with utility body and all standard equipment normally offered on base model including the specifications below		
A. 4WD crew cab model, with dual rear wheels, 176" WB		
B. Body to be basic trim package style with 9ft DRW utility body		
C. Gross Vehicle Weight Rating of at least 14,000 lbs		
D. Gross Combined Weight Rating of 19,200 lbs. minimum		
E. Include front suspension		
F. Trailer towing rating to be a minimum of 12,000 lbs.		
G. Engine shall be a 6.2L V8 gasoline (FFV)		
H. Transmission to be 6 speed automatic		
I. Rear differential to be limited slip 3.73 ratio, include traction control		
J. Power steering and four (4) wheel anti-lock brakes		
K. Wheels & tires to be a minimum of 17" with all-season BSW tires with steel wheels and matching spare		
L. Rear bumper to be standard for utility body		
M. Exterior color shall be standard production white		
N. Interior seats to be vinyl with black or dark gray color and vinyl or rubber flooring		
O. Include backup alarm		
P. Outside mirrors on left and right side		
Q. Include power windows and locks		
R. Include air conditioning and heater		
S. Radio shall be standard offered		
T. Trailer towing package, include electric brake controller		
U. Provide and install front mounted winch recessed into front bumper (front suspension option 67H is required)		
V. Provide Knapheide Model 6108D54, DRW 9ft service body with deep tool boxes, mounted on 8ft truck bed and painted to match OEM chassis. Body to include Master locking system, Class III Receiver hitch and recessed rear bumper, cargo tie down option 77001360.		
W. Line-X spray in bed protection - indicate warranty		
X. Backup up camera, installed		
Y. North Carolina Safety/Emissions annual test required		
Company Name	Bid Submitted By (Signature)	

**ITEM 5 – 2017 FORD F-350 SUPER DUTY XL WITH UTILITY BODY**

Minimum technical specifications for one (1) Ford F-350 XL Super Duty pickup truck, crew cab, with utility body to be used by the City of Asheville, Public Works. Vehicle shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

Z. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte St., Asheville, NC 28801.		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.		
AA. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.		
Company Name	Bid Submitted By (Signature)	

**ITEM 6 - FORD F-450 CREW CAB DIESEL WITH UTILITY BODY**

Minimum technical specifications for one (1) Ford F-450 4x4 pickup truck with Crew Cab with 179" Wheelbase. Vehicles shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

SPECIFICATION	COMPLY	IF NO: DEVIATES AS NOTED
1. (1) One Ford F-450 4x4 pickup truck with Crew Cab with 9ft service body (179" wheelbase) and all standard equipment normally offered on base model including the specifications below (Code W4H)		
A. Gross Vehicle Weight Rating of 16,500 lbs. package (Code 205)		
B. Preferred Equipment Pckg (Code 650A) XL Trim		
C. Air Conditioning, AM/FM Stereo/Clock (Code 572)		
D. Engine shall be 6.7L V8 Diesel (Code 99T)		
E. Transmission to be 6 speed automatic (Code 44W)		
F. 225 BSW AS 19.5 (Code TFB)		
G. 4.10 Regular Axle (Code X41)		
H. Power Equipment Group (Code 90L)		
I. 50-State Emissions (Code 425)		
J. Exterior color shall be standard oxford white (Code Z1)		
K. Interior seats to be vinyl 40/20/40 (Code A) with medium earth gr color (Code S)		
L. 9ft Knapheide, service utility body		
M. Warranty		
a. Warranty period to be a minimum of 36 months/36,000 miles bumper to bumper		
b. Drivetrain warranty to be 60 months/50,000 miles		
N. Delivery		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte St., Asheville, NC 28801		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
Company Name	Bid Submitted By (Signature)	

**ITEM 6 - FORD F-450 CREW CAB DIESEL WITH UTILITY BODY**

Minimum technical specifications for one (1) Ford F-450 4x4 pickup truck with Crew Cab with 179" Wheelbase. Vehicles shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

<p>c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.</p>		
<p>O. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.</p>		
<p>Company Name</p>	<p>Bid Submitted By (Signature)</p>	

**ITEM 7 – 2017 FORD F-450 CREW CAB WITH UTILITY BODY & SNOW PLOW**

Minimum technical specifications for one (1) Ford F-450 4x4 pickup truck with Crew Cab with 179" Wheelbase. Vehicles shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

SPECIFICATION	<u>COMPLY</u>	IF NO: DEVIATES AS NOTED
1. (1) One Ford F-450 4x4 pickup truck with Crew Cab with 9ft service body (179" wheelbase) and all standard equipment normally offered on base model including the specifications below (Code W4H)		
A. Gross Vehicle Weight Rating of 16,500 lbs. package (Code 205)		
B. Preferred Equipment Pckg (Code 650A) XL Trim		
C. Air Conditioning, AM/FM Stereo/Clock (Code 572)		
D. Engine shall be 6.7L V8 Diesel (Code 99T)		
E. Transmission to be 6 speed automatic (Code 44W)		
F. 225 BSW AS 19.5 (Code TFB)		
G. 4.10 Regular Axle (Code X41)		
H. Power Equipment Group (Code 90L)		
I. 50-State Emissions (Code 425)		
J. Exterior color shall be standard oxford white (Code Z1)		
K. Interior seats to be vinyl 40/20/40 (Code A) with medium earth gr color (Code S)		
L. Include and mount a <b>10ft Meyer Snow Plow</b> (10ft x 32 in) with E72 hydraulic package, power angling, with clevis mount to frame.		
M. 9ft Knapheide, service utility body 6108D54J		
N. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte Street, Asheville, NC 28801		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
Company Name	Bid Submitted By (Signature)	

**ITEM 7 – 2017 FORD F-450 CREW CAB WITH UTILITY BODY & SNOW PLOW**

Minimum technical specifications for one (1) Ford F-450 4x4 pickup truck with Crew Cab with 179" Wheelbase. Vehicles shall be new, unused and manufacturer's latest production model.

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided. If complies, put a check mark in the appropriate box.**

<p>c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.</p>		
<p>O. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.</p>		
<p>Company Name</p>	<p>Bid Submitted By (Signature)</p>	

### **ITEM 8 – 2017 Full-Size 2-WD Ford Transit-250 Medium Roof Cargo**

**Minimum technical specifications for two (2) Full-Size 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville (Fire Dept – Red; Police Dept – White). Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. Any 'no' responses or deviations shall be explained in the space provided.

<b>SPECIFICATION</b>	<b><u>COMPLY</u></b>	<b>IF NO: DEVIATES AS NOTED</b>
<b>1. Two (2) Full-size 2-WD Ford Transit – 250 Medium Roof Cargo models with standard equipment including specifications below:</b>		
A. Body to be base trim level for Ford Transit Wagon XL with approximate WB of 148" (R2C) Order Code 101A		
B. Windows all around, including the right side swing out doors and in the rear swing out doors (right side door can be sliding)		
C. Roof configuration to be Medium Roof Design		
D. AM/FM Stereo w/Single CD (58X) (91G)		
E. GVWR to be a minimum of 9,000 lbs		
F. Engine to be 270HP, 3.7 liter, DOHC, 24-valve, V6 gasoline (FFV if possible) 99M		
G. Transmission to be 6 speed automatic with overdrive and select shift; Cruise Control with Message Center (446) (60C)		
H. Axle ratio to be 3.73 (X73)		
I. Wheels & Tires to be standard offered with base Transit Wagon (235/65R16C AS BSW) – include full size matching spare tire and wheel		
J. Tow/Haul Mode w/Trailer Wiring Provisions (59B)		
K. Fixed Rear-Door/Fixed Pass-Side Cargo-Door Glass (17B)		
L. Include Trailer Towing package with hitch receiver, 7-pin wiring harness with plug-in connector, and transmission oil cooler.		
M. Air conditioning with rear air option		
N. Power brakes with ABS		
O. Include exterior mounted mirrors on both sides		
P. Dual Vinyl front bucket seats (21G) (V)		
Q. Floor covering to be vinyl, black or gray		
R. Exterior color to be: (1) Red (1) Oxford White		
S. Interior color to be Grey/Pewter (PQ_02)		
T. Include operators manual		
U. Keys, 2 additional (4 total) (86F)		
V. Backup Alarm (43B)		
W. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte Street, Asheville, NC 28801		
Company Name	Bid Submitted By (Signature)	

### **ITEM 8 – 2017 Full-Size 2-WD Ford Transit-250 Medium Roof Cargo**

**Minimum technical specifications for two (2) Full-Size 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville (Fire Dept – Red; Police Dept – White). Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided.**

<p>b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.</p>		
<p>c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact <b>Fleet Management directly at (828) 259-5700.</b></p>		
<p>X. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.</p>		
<p>Company Name</p>	<p>Bid Submitted By (Signature)</p>	

**ITEM 9 – 2017 Full-Size 2-WD Ford Transit-250 Medium Roof Cargo  
WITH HAVIS PRISONER TRANSPORT INSERT**

**Minimum technical specifications for one (1) Full-Size 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville Police Department. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided.**

<u>SPECIFICATION</u>	<u>COMPLY</u>	IF NO: DEVIATES AS NOTED
1. One (1) Full-Size 2-WD Ford Transit-250 Medium Roof Cargo models with all standard equipment including specifications below:		
A. Body to be base trim level for Ford Transit Wagon XL with approximate WB of 130" (R1C) Order Code 101A		
B. Heavy-Duty Alternator (63C)		
C. AM/FM Stereo (58U)		
D. GVWR to be a minimum of 9,000 lbs		
E. Engine to be 270HP, 3.7 liter, DOHC, 24-valve, V6 gasoline (FFV if possible) 99M		
F. Transmission to be 6 speed automatic with overdrive and select shift; Cruise Control with Message Center (446) (60C)		
G. Axle ratio to be 3.73 (X73)		
H. Wheels & Tires to be standard offered with base Transit Wagon (235/65R16C AS BSW) – include full size matching spare tire and wheel		
I. Fixed Rear-Door/Fixed Pass-Side Cargo-Door No Glass/Solid Panels		
J. Air conditioning with rear air option, driver controlled (57G)		
K. Power brakes with 4 wheel ABS		
L. Include exterior heated mounted mirrors on both sides w/turn signals (542)		
M. Dual Vinyl front bucket seats (21G) (V)		
N. Floor covering to be vinyl, black or gray		
O. Exterior color to be: (1) Oxford White YZ_01		
P. Interior color to be Pewter (VK_01)		
Q. Include operators manual and Backup Alarm (43B)		
R. Keys, 2 additional (4 total) (86F)		
S. Running Boards		
T. Ready for the road light package similar to 67H for Police Interceptors. Emergency Lights to be all "Blue"		
U. Havis Prisoner Transport Insert Part # PT-F04-100-3 Abbreviated Product Description: PT, 100", 60"H, [3]COMP, TRNST, 15-16, Installed (All transport/freight included)		
Company Name	Bid Submitted By (Signature)	

**ITEM 9 – 2017 Full-Size 2-WD Ford Transit-250 Medium Roof Cargo**  
**WITH HAVIS PRISONER TRANSPORT INSERT**

**Minimum technical specifications for one (1) Full-Size 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville Police Department. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided.**

<p>V. Furnish and install Two (2) Whelen LFL liberty II Super LED SX8 48.5 inch light bars with strap: Light Bars (SX8WSF2) The new light bar supplied shall have, but not limited to:</p> <ul style="list-style-type: none"> <li>a) Four blue corner LEDS</li> <li>b) Four blue LEDS to the front</li> <li>c) Six blue/amber split (traffic advisor) LEDS to the rear</li> <li>d) Two LED take-down lights</li> <li>e) Two LED alley lights</li> <li>f) The light bar shall be no greater than 48.5 inches long</li> <li>g) The light bar shall be mounted to the vehicle roof with the appropriate Whelen mounting hardware kit.</li> </ul> <p>New Light bars shall have all clear lens and be fully loaded with LEDs</p>		
<p>W. Whelen Siren/Switch (295SLSA6) (1 per vehicle): Furnish and install Whelen SA6 siren/control center light control with park kill timed out delay and horn ring control of siren functions. Siren control panel shall control lights, traffic advisor functions, and siren.</p> <p>All wiring for emergency lights, siren and control console shall be rated at 125% of load (GXL). A fuse block with ground shall be installed in the center console and each lighting run shall have its own fuse. Install a relay in the center console to energize all circuits. This relay will have a dedicated switch on the console.</p>		
<p>X. Fire Extinguishers (1 per vehicle): Furnish and install Buckeye 5 lb ABC Extinguishers (25614) including mounting brackets and hardware in the rear compartment of the SUVs. Exact location TBD. (Awarded Vendor to coordinate with APD at the review meeting as per Service Requirements, page 44, Item 28c)</p>		
<p>Y. Graphics Package: Provide decals etc listed below, installation and warranty graphics produced to match previous colors and material supplied by Clark's.</p> <p>Both Sides of Vehicles</p> <ul style="list-style-type: none"> <li>- Cityscape graphic lettering</li> <li>- 911 symbol</li> <li>- Badge w/ "City of Asheville" Wording</li> <li>- Striping</li> <li>- 5-Digit Vehicle Number (Actual number will be provided)</li> </ul> <p>Rear of Vehicle</p> <ul style="list-style-type: none"> <li>- POLICE Graphic</li> <li>- 911 Symbol</li> <li>- 5-Digit Vehicle Number (Actual number will be provided)</li> </ul> <p>Accreditation Graphics</p> <ul style="list-style-type: none"> <li>- Provided by APD-Both Sides of Vehicles</li> </ul> <p>Artwork or photographs for any other purpose than graphics to be installed on designated APD Vehicles. Graphics or artwork may not be used in any marketing materials by the vendor.</p>		
<p>Company Name</p>	<p>Bid Submitted By (Signature)</p>	

**ITEM 9 – 2017 Full-Size 2-WD Ford Transit-250 Medium Roof Cargo**  
**WITH HAVIS PRISONER TRANSPORT INSERT**

**Minimum technical specifications for one (1) Full-Size 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville Police Department. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE: All bidders shall respond to each category below. Any 'no' responses or deviations shall be explained in the space provided.**

Z. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte Street, Asheville, NC 28801		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.		
AA. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.		
Company Name	Bid Submitted By (Signature)	

### ITEM 10 – 2017 Ford Transit-250 Medium Roof Cargo Van (Animal Control)

**Minimum technical specifications for two (2) 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville Police Department for Animal Control. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. Any 'no' responses or deviations shall be explained in the space provided.

SPECIFICATION	<u>COMPLY</u>	IF NO: DEVIATES AS NOTED
1. (2) Two 2-WD Ford Transit - 250 Medium Roof Cargo model with all standard equipment including specifications below:		
A. Body to be base trim level for Ford Transit Wagon XL with approximate WB of 130" (R1C) Order Code 101A		
B. Windows all around, including the right side swing out doors and in the rear swing out doors		
C. Color : White External ; Pewter Internal		
D. AM/FM Stereo w/Single CD (58U)		
E. GVWR to be a minimum of 9,000 lbs		
F. Engine to be 270HP, 3.7 liter, DOHC, 24-valve, V6 gasoline (FFV if possible) 99M		
G. Heavy-Duty Alternator (63C)		
H. Driver Side Spot Lamp LED		
I. Reverse Sensing System (43R)		
J. Transmission to be 6 speed automatic with overdrive and select shift; Cruise Control with Message Center (446) (60C)		
K. Axle ratio to be 3.73 ( X73)		
L. Wheels & Tires to be standard offered with base Transit Wagon (235/65R16C AS BSW) – include full size matching spare tire and wheel		
M. High Capacity Upfitter Switches (67C) and associated codes (87E), (63C), (63E), and (53K).		
N. Tow/Haul Mode w/Trailering Wiring Provisions (59B)		
O. Fixed Rear-Door/Fixed Pass-Side Cargo-Door Glass (17B)		
P. Include Trailer Towing package with hitch receiver, 7-pin wiring harness with plug-in connector, and transmission oil cooler.		
Q. Air conditioning with rear air option (57G)		
R. Power brakes with ABS		
S. Include exterior mounted mirrors on both sides		
T. Dual Vinyl front bucket seats (21G) (V)		
U. Backup camera		
V. Floor covering to be vinyl, black or gray		
W. Exterior color to be: (1) Red (2) Oxford White		
Company Name	Bid Submitted By (Signature)	

### ITEM 10 – 2017 Ford Transit-250 Medium Roof Cargo Van (Animal Control)

**Minimum technical specifications for two (2) 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville Police Department for Animal Control. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. Any 'no' responses or deviations shall be explained in the space provided.

X. Interior color to be Grey/Pewter (PQ_02)		
Y. Include operators manual		
Z. Keys, 2 additional (4 total) (86F)		
AA. American Aluminum animal Control Package 10 Animal Control Package for 130" Wheelbase Ford Transit furnished and installed. Transport to and from dealer for installation shall be included.		
BB. Backup Alarm (43B)		
CC. Furnish and install Whelen LF Liberty II Super LED SX8 48.5 inch light bars with strap: Light Bars (SX8WSF2) (2 per vehicle) The new light bar supplied shall have, but not limited to: a) Four amber corner LEDS b) Four amber LEDS to the front c) Six amber (traffic advisor) LEDS to the rear d) Two LED take-down lights e) Two LED alley lights f) The light bar shall be no greater than 48.5 inches long g) The light bar shall be mounted to the vehicle roof with the appropriate Whelen mounting hardware kit. New Light bars shall have all clear lens and be fully loaded with LEDS		
DD. Whelen or Havis, or equivalent console control center (1 per vehicle): Furnish and install control center for light control with park kill timed out delay. All wiring for lights and control console shall be rated at 125% of load (GXL). A fuse block with ground shall be installed in the center console and each lighting run shall have its own fuse. Install a relay in the center console to energize all circuits. This relay will have a dedicated switch on the console.		
EE. Graphics Package: Provide decals etc listed below, installation and warranty graphics produced to match previous colors and material supplied by Clark's. Both Sides of Vehicles Graphic lettering identified below on rear half of side panels "Asheville Animal Services 252-1110		
Company Name	Bid Submitted By (Signature)	

### ITEM 10 – 2017 Ford Transit-250 Medium Roof Cargo Van (Animal Control)

Minimum technical specifications for two (2) 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville Police Department for Animal Control. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.

**NOTE:** All bidders shall respond to each category below. Any "no" responses or deviations shall be explained in the space provided.

<ul style="list-style-type: none"> <li>- Striping Blue with red outline on top edge, trailing to the rear of the vehicle where three hash marks ascend above the main stripe, as depicted</li> <li>- 5-Digit Vehicle Number (Actual number will be provided) Placed within striping on front quarter panel</li> <li>Rear of Vehicle (Left rear door below window)</li> <li>- Animal Control Graphic Lettering</li> <li>- <b>"Asheville Animal Services 252-1110"</b></li> <li>- 5-Digit Vehicle Number (Actual number will be provided) placed in lower right corner of right rear door</li> <li>Accreditation Graphics</li> <li>- Any accreditation graphics shall be provided by APD. Artwork or photographs for any other purpose than graphics to be installed on designated APD Vehicles. Graphics or artwork may not be used in any marketing materials by the vendor.</li> </ul>		
FF. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte Street, Asheville, NC 28801		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.		
Company Name	Bid Submitted By (Signature)	

**ITEM 10 – 2017 Ford Transit-250 Medium Roof Cargo Van (Animal Control)**

**Minimum technical specifications for two (2) 2-WD Transit-250 Medium Roof Cargo to be used by the City of Asheville Police Department for Animal Control. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. **Any 'no' responses or deviations shall be explained in the space provided.**

GG. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.		
Company Name	Bid Submitted By (Signature)	

**ITEM 11 – 2017 Full-Size 2-WD Ford 15 Passenger Transit-350 Medium Roof Wagon XL**

**Minimum technical specifications for one (1) Full-Size 2-WD 15 Passenger Wagon XL's to be used by the City of Asheville. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. Any 'no" responses or deviations shall be explained in the space provided.

SPECIFICATION	COMPLY	IF NO: DEVIATES AS NOTED
1. One (1) Full-Size 2-WD Transit 15 Passenger Transit Wagon XL models with all standard equipment including specifications below:		
A. Body to be base trim level for Ford Transit Wagon XL with approximate WB of 148" (15 passenger application) (X2C) Order Code 301A		
B. Windows all around, including the right side swing out doors and in the rear swing out doors (right side door can be sliding)		
C. Roof configuration to be Medium Roof Design		
D. GVWR to be a minimum of 9,150 lbs		
E. Engine to be 270HP, 3.7 liter, DOHC, 24-valve, V6 gasoline (FFV if possible) 99M		
F. Transmission to be 6 speed automatic with overdrive and select shift; Cruise Control with Message Center (446) (60C)		
G. Axle ratio to be 3.73 ( X73)		
H. Wheels & Tires to be standard offered with base Transit Wagon (235/65R16C AS BSW) – include full size matching spare tire and wheel		
I. Include Trailer Towing package with hitch receiver, 7-pin wiring harness with plug-in connector, and transmission oil cooler.		
J. Air conditioning with rear air option		
K. Power brakes with ABS		
L. Include exterior mounted mirrors on both sides		
M. Seating configuration to be 15 passenger (765) with front bucket seats (21P)		
N. Floor covering to be vinyl, black or gray		
O. Exterior color to be Oxford White		
P. Interior color to be Grey/Pewter		
Q. Include operators manual		
R. Keys, 2 additional (4 total) (86F)		
S. Backup Alarm (43B)		
T. Running Board (68H)		
Company Name	Bid Submitted By (Signature)	

**ITEM 11 – 2017 Full-Size 2-WD Ford 15 Passenger Transit-350 Medium Roof Wagon XL**

**Minimum technical specifications for one (1) Full-Size 2-WD 15 Passenger Wagon XL's to be used by the City of Asheville. Units shall be new, unused and manufacturer's latest production model. All Federal, State and OSHA requirements and standards shall be met.**

**NOTE:** All bidders shall respond to each category below. Any 'no" responses or deviations shall be explained in the space provided.

U. Delivery:		
a. FOB – City of Asheville/Fleet Management at 173 S. Charlotte Street, Asheville, NC 28801		
b. Delivery must be made between 9:00 AM and 3:00 PM, Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions contact Fleet Management directly at (828) 259-5700.		
c. Required paperwork to include Manufacturer's Statement of Origin, North Carolina Title Application (MRV-1) and a copy of the invoice. Original invoice to be mailed directly to the Finance Department as indicated on the purchase order. "City of Asheville" is the owner on all paperwork. The physical address for delivery is 173 S. Charlotte St., Asheville, NC 28801. All required paperwork must be submitted with the vehicle at the time of delivery. Delivery must be made between 9:00 a.m. and 4:00 p.m., Monday through Thursday. Advance notice of delivery must be provided no less than three (3) business days prior to proposed delivery date. For any questions, contact Fleet Management directly at (828) 259-5700.		
V. Service Facilities: The equipment manufacturer shall operate a service facility capable of performing repairs associated with the equipment they represent. This facility shall be located within 20 miles of the City of Asheville, Fleet Management Facility at 173 S. Charlotte St. The service facility shall be stocked with common replacement and high wear parts, as may be designated by the equipment manufacturer, and approved by the City of Asheville.		
Company Name	Bid Submitted By (Signature)	

**CITY OF ASHEVILLE  
PURCHASING DIVISION**

**SPECIAL TERMS AND CONDITIONS**

1. **DETAILED SPECIFICATIONS:** Detailed specifications for these vehicles are included within the bid request.  
  
Bids to be submitted in accordance with these specifications and Special Terms and Conditions, both of which require doing all that is necessary, proper, or incidental to the furnishing of the equipment identified herein. All things not expressly stated in the attached specifications or Special Terms and Conditions but involved in carrying them out must be included in bidder's proposal as though they were specifically stated.
2. **NOTICE TO BIDDERS:** All bids are subject to the provisions of the instructions to Bidders, special terms and conditions specific to this Invitation for Bids, the specifications, and General Contract Terms and Conditions. The City of Asheville objects to and will not evaluate or consider any additional terms and conditions submitted with a bidder response. This applies to any response appearing in or attached to the document as part of the bidder's response. **DO NOT ATTACH ANY ADDITIONAL TERMS AND CONDITIONS.** By execution and delivery of a proposal, the bidder agrees that any additional terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect. It shall be the bidder's responsibility to read this entire document, review all enclosures and attachments, and comply with all requirements specified herein.
3. **ISSUING OFFICE:** This bid request is issued by the City of Asheville Purchasing Division, 70 Court Plaza Suite 100C, P. O. Box 7148, Asheville, North Carolina 28802. All correspondence and inquiry should be made to this address.
4. **CLARIFICATIONS/INTERPRETATIONS:** Any and all questions regarding this document must be in writing and addressed to Beatrice Abernathy, Purchasing Specialist with the City of Asheville Purchasing Division. Technical inquiries may be directed to the individual named herein. Any and all revisions to this document shall be made only by written addendum from the City of Asheville Purchasing Division. **Therefore, no oral statements by any person shall modify or otherwise affect the terms, conditions, or specifications stated in this request for bids and proposals.** The bidder is cautioned that the requirements of this bid can be altered only by written addendum and that verbal communications from any source are of no effect.
5. **ADDENDUM:** If it becomes necessary to revise any part of the bid, a written addendum will be posted for all bidders. Bidders shall acknowledge receipt of any amendment/addendum by returning a signed copy with their proposal. All addenda are to become a part of the bid documents and subsequent contract award(s). Addenda must be signed and returned for bid to be considered.
6. **COMPLIANCE WITH RULES AND REGULATIONS:** The vehicle furnished must comply with all applicable provisions of the Occupational Safety and Health Act (OSHA), the American National Standard Institute (ANSI) and the Federal Motor Vehicle Standards of the U. S. Department of Transportation. The vehicle furnished shall be capable of passing any applicable N. C. State motor vehicle inspection.
7. **GENERAL REQUIREMENTS:** The proposed Vehicles shall be new, unused and manufacturer's latest production model or production model specified and furnished complete and ready for use as required by the terms of these specifications.

The vehicle furnished shall be the manufacturer's latest listed and published stock model, or models which meet all the applicable requirements of these specifications. Specifications may require that certain makes and models of vehicles, auxiliaries and/or accessories be provided.

All design, materials, and workmanship shall in every respect be in accordance with the best current practices in the industry and all materials used shall be new.

8. **Review of bid specification sheets will focus on the compliance column with deviations noting where specifications exceed minimum requirements ONLY. Compliance deviations that do not meet or exceed the minimum requests will not be accepted.**
9. The City of Asheville reserves the right to postpone bid openings for its own convenience. In the event of **inclement weather** and the City offices are closed, the bid opening will be held at 3:00 p.m. the next business day that the City Offices are open. Please check the city's website for details: <http://AshevilleNC.gov/bids>
10. **CLARIFICATIONS/EXCEPTIONS REQUESTS:** Requests for changes in specifications, approved equals, questions and clarifications, must be received by the City of Asheville in writing. Any and all questions and requests should be e-mailed to Beatrice Abernathy, [babernathy@ashevillenc.gov](mailto:babernathy@ashevillenc.gov). The subject of the e-mail shall read "FBR 1026-17 EXCEPTIONS TO BID REQUEST". EXCEPTIONS ARE DUE BY: 3:00 PM LOCAL TIME ON THURSDAY, OCTOBER 6, 2016.

Any request for changes to specifications or an approved equal, must be fully supported with technical data, test results, or other pertinent information and evidence that the substitute offered is equal to, or better than, the specification requirement or your request will not be considered.

Bidder's failure to request exceptions to specifications or approved equals as stated above will be interpreted as the bidders' intent to comply fully with the requirements as written. Conditional or qualified bids shall be considered non-responsive.

Please do not submit bid prior to the exceptions date as an addendum may be issued and your bid could be non-responsive.

**If any Ford Codes do not match the description please bring that to our attention during this exceptions period. Any errors in delivered product will be the awarded vendor's responsibility to cure.**

11. **BLACK OUT PERIOD:** Vendors must not make any contact with any City of Asheville Personnel other than those listed in the bid between the date the bid is issued and the actual bid opening date to ensure fairness to all vendors. There will also be no vendor contact during the evaluation period until after the contract award, unless the City has a need to seek clarification from a vendor regarding their bid.
12. **GOVERNING LAW AND JURISDICTION:** The parties acknowledge that this Agreement is made and entered into in Asheville, North Carolina, and will be performed in Buncombe County, North Carolina. The parties further acknowledge and agree that North Carolina law shall govern all the rights, obligations, duties and liabilities of the parties under this Agreement, and that North Carolina law shall govern the interpretation and enforcement of this Agreement and any other matters relating to this Agreement (all without regard to North Carolina conflicts of law principles).

By execution of this Agreement, the parties submit to the jurisdiction of said courts and hereby irrevocably waive any and all objections which they may have with respect to venue in any court sitting in Buncombe County, North Carolina.

13. **EXPENSES INCURRED IN PREPARING BID**: The City of Asheville accepts no responsibility for any expense incurred by the bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the bidder.
14. **ASSIGNMENT**: During the performance of the contract, the successful bidder/vendor shall not assign, transfer, convey, sublet, or otherwise dispose of any award or any or all of its rights, title, or interest therein, without the prior written consent of the City of Asheville. In the event of assignment, an assignability letter must be sent to the City of Asheville Purchasing Division.
15. **CONTRACT/AWARD**: Pursuant to the laws governing public contracts in North Carolina, the successful bidder's/vendor's response to this Request for Bids and Proposals and any addenda thereto, plus the issuance of a City of Asheville Purchase Order for the proposed goods and/or services shall constitute a binding contract.
16. **OPTION TO PURCHASE ADDITIONAL REQUIREMENTS**: Subject to the successful bidder's acceptance, the City reserves the option to purchase additional vehicles as specified herein at the price bid and awarded in this Request for Bids and Proposals.
17. **INDEMNIFICATION**: The bidder/vendor covenants to save, defend, keep harmless, and indemnify the City of Asheville and all of its officers, departments, agencies, agents, and employees from and against all claims, loss, damage, injury, fines, penalties and cost - including court costs and attorney's fees, charges, liability, and exposure, however, caused resulting from, arising out of, or in any way connected with the bidder's/vendor's negligent performance or nonperformance of the terms of the contract.
18. **VENDOR APPLICATION AND LICENSES**: Bidders are asked to submit a vendor application and return it with bid response. Bidders may download the form from the City's website at the following link: <http://www.ashevillenc.gov/Bids>. Select "Vendor Application" located at the bottom of the page. Directions for submittal are available on this page. Please include commodity codes on your application.

**NC Certificate of Authority**: All out of state vendors are required to have a NC Certificate of Authority. If you already have a certificate please submit with your bid. If you do not have one you must apply once you are awarded the bid. You may register with the State of NC at: <http://www.secretary.state.nc.us/corporations/forms.aspx?pitemid=5465493&type=businesscorporation> and submit a copy to Purchasing immediately.

**E-Verify Employer Compliance**: Per NC HB 786 Session Law 2013-418, Employers and their subcontractors with 25 or more employees as defined, must comply with E-Verify requirements to contract with governmental units. E-Verify is a Federal program and can be accessed via this link: <http://www.uscis.gov/e-verify/employers>.

#### **Iran Divestment Act of 2015**

Seller certifies that: (i) Seller is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. § 143C-6A-4 (the "Final Divestment List"), and (ii) Seller will not utilize any subcontractor performing work under this Request for Quote which is listed on the Final Divestment List. The Final Divestment List can be found on the State Treasurer's website at the address [www.nctreasurer.com/Iran](http://www.nctreasurer.com/Iran) and should be updated every 180 days.

19. The vendor shall be responsible for seeing that any and all laws of the State of North Carolina concerning certificate of origin, title, transit or transportation documents, et al, are complied with in all respects.
20. Where reference is made to equipment to be "furnished" or "provided" by the bidder these words shall be read to mean suitably installed on each piece of equipment.
21. **WARRANTY**: Bidder to include the warranty provisions as outlined in bid specifications.
22. **TAX EXEMPTIONS**: The City of Asheville is exempt from Federal Excise Tax but not from State and Local Sales Tax. Sales tax should not be included in bid prices, but may be added as separate items.
23. **PREPARATION OF FORMS**: All bids must be submitted on the forms provided. Figures should be written in **ink or typewritten**. Any changes on the original bid should be made in ink and initialed by the person signing the proposal. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail.
24. **DEADLINE FOR RECEIPT OF BIDS**: The date and time of the bid opening are specified in the bid document. Bids received after that time will not be opened.
25. **SUBMITTAL OF BIDS INCLUDING ALTERNATE/MULTIPLE BIDS**: All bids should be submitted in a **sealed** envelope, the outside should be clearly marked with the bid number and the date and time scheduled for the opening of the bid. Bids delivered by courier or in person should be addressed to:

CITY OF ASHEVILLE PURCHASING DIVISION,  
70 COURT PLAZA, C  
1<sup>ST</sup> FLOOR, Suite 100 C, City Hall  
ASHEVILLE, NORTH CAROLINA 28801.

USPS Mail must be addressed to:  
City of Asheville Purchasing Division  
P.O. Box 7148  
Asheville, NC 28802  
(Please be aware that USPS may take an additional day to get to us)

Bids will be received until **3:00 p.m.** on the date set in the bid. Please note **FBR 1026-17** on the mailing envelope as well as the bid envelope. When submitting **multiple or Alternate bids**, each bid must be submitted in separate envelopes to be considered.  
Bidders to submit one (1) **original bid package and one (1) complete copy for each bid submitted.**

26. **DELIVERY OF VEHICLES**: Delivery shall be made F.O.B.: City of Asheville Fleet Management Division. 173 South Charlotte Street, Asheville, North Carolina 28801
27. **INSPECTION, TRAINING, PERFORMANCE TEST AND ACCEPTANCE**:
  - a. Upon delivery the equipment will be subject to inspection to verify conformance with specifications by the staff of the City's Fleet Management Division and the Asheville Police Department.

The item offered for bid must meet or exceed these specifications as agreed to and stated by the vendor. Vendor will bear the cost if vehicle does not meet specifications.

- a. Acceptance inspection and performance testing will not take more than five working days, weather permitting. Any defects or failure of equipment to perform or comply with any requirements of the City specifications must be immediately remedied by the vendor at the vendor's own expense prior to acceptance by the City. If any units are canceled for non-acceptance, the needed vehicle may be purchased elsewhere and the vendor may be charged any additional increase in cost and handling. Any discrepancies between the vehicles and the specifications will require dealer to replace vehicle or correct discrepancies at their cost.

28. **SERVICE REQUIREMENTS:**

- a. Vendor shall leave the vehicle clean and free of materials and debris to the satisfaction of the APD Liaison.
- b. Vendor shall clean, repair or replace any item damaged by the vendor or its subcontractor(s) during the performance of the service to the satisfaction of the APD Liaison, and at no additional cost to the City.
- c. After award is made and prior to commencement of installation work, the vendor will meet with APD staff to view vehicles for component location and installation review.

29. **QUALITY:** At its option, and in lieu of immediate termination, the City of Asheville may request the awarded bidder to repair or replace any defective goods or correct performance by written notice to awarded bidder. In that event, the awarded bidder shall take corrective action within thirty (30) days. Exercise of this option shall not relieve awardee bidder of any liability to the City for damages sustained by virtue of awarded bidder's breach.

30. **COMMERCIAL GENERAL LIABILITY INSURANCE:** The successful bidder shall, during the performance of the contract and for three (3) years following acceptance of the product, keep in force at least the following minimum limits of commercial general liability insurance:

Products/Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000

Coverage shall be written on a Commercial General Liability form and must include finished products/completed operations. The policy shall be written on an occurrence form and shall include Contractual Liability coverage.

The required limits can be provided by one or more policies provided all other insurance requirements are met.

Coverage shall be provided by a carrier(s) rated "Excellent" by A.M. Bests.

Within 14 days following notice of award, the successful bidder shall furnish the City of Asheville with a current Certificate of Insurance with coverages listed above. The certificate shall be made out to the purchaser and be an original, no photocopies shall be accepted. The Certificate of Insurance shall provide that the City be given 30 days advance notice of cancellation, nonrenewal or material change in coverage.

31. **Minority Business Plan:** The City of Asheville has a Minority Business Plan to encourage participation by women and minority businesses in the public bidding process. The purpose of this outreach effort is to increase the likelihood of success in the award of contracts. Bidders are hereby notified that this bid is subject to the provisions of that Plan. Questions regarding the Minority Business Plan may be

directed to, Brenda Mills, Office of Economic Development, City of Asheville, Post Office Box 7148, Asheville, NC 28802-7148 or by phone at (828) 259-8050 or by e-mail at [bmills@ashevillenc.gov](mailto:bmills@ashevillenc.gov). You can access a listing of certified minority firms at either <https://www.ips.state.nc.us/Vendor/SearchVendor.aspx> (State of North Carolina's VendorLink search) or [www.doa.state.nc.us/hub](http://www.doa.state.nc.us/hub) (Link for Office of Historically Underutilized Businesses to search for HUB vendors directly). **Registered minority bidders are notified that they must show proof of minority or woman business status if they are not registered with the NC Office of Historically**

**Underutilized Businesses. The City recognizes other minority registrations as well for our outreach efforts.** It is the policy of the City to (1) provide minorities an equal opportunity to participate in all aspects of its contracting and procurement programs and (2) to prohibit any and all discrimination against persons or businesses in pursuit of these opportunities.

32. **BIDDERS QUALIFICATIONS:** By submittal of a bid, the bidder represents that they are fully experienced and properly qualified to provide equipment and services as requested herein, and that they are properly licensed, equipped, organized and financed to perform such service.
33. **DELINQUENT AD VALOREM TAXES:** Bidders/Vendors please note that City Policy adopted by City Council Resolution No. 93-139 prohibits the City from entering into contracts with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.
34. **FALSE OR MISLEADING STATEMENTS:** If in the City's opinion, a proposal contains false or misleading statements or references that do not support a function, attribute, capacity or condition as contended by the vendor the entire proposal may be rejected.
35. **EVALUATION:** The evaluation of bids is based on the lowest, responsive, (responsible) bidder that meets specification requirements and taking into consideration past performance, service record, and reliability. The City reserves the right to waive minor deviations in its judgment, if to do so would be in the best interest of the City based upon NC General Statute 143-129.

The City reserves the right to: (1) contact a Bidder for clarification, (2) contact references listed, and (3) solicit information from any available source concerning any aspect of a Bidder's response.

All bids shall be made firm for no less than sixty (60) days following the bid opening date.

Discount Terms are NOT a consideration in award.

The City of Asheville reserves the right to accept or reject any or all bids and specifically reserves the right to make the award in the best interest of the City of Asheville. When there are options on equipment, bid awards will be based on Lowest Base Price plus Options of the lowest responsive, responsible bidder.

Upon completion of bid evaluation, notification of award letter will be sent to successful bidder followed by a purchase order.

36. City requests all bids be made firm for no less than thirty (30) days.
37. **INVOICES AND PAYMENTS:** ALL INVOICES AND PACKAGES MUST BEAR THIS PURCHASE ORDER NUMBER. Rejected materials will be returned to the Vendor at the Vendor's risk and expense. Cash discounts will be deducted as provided herein, or in accordance with the terms of your quotation or bid. DISCOUNT PERIOD WILL DATE FROM RECEIPT OF INVOICE OR RECEIPT OF GOODS, WHICHEVER IS LATER. NET PURCHASES WILL BE PAID 30 DAYS FROM DATE OF YOUR INVOICE. The City is exempt from Federal Excise Tax but is not exempt from State and Local Sales Tax. This tax must be shown as separate items on invoices. Purchases for resale are covered by resale exemption No. 901-1-011-12821. **ALL INVOICES ARE TO BE SENT TO: CITY OF ASHEVILLE ACCOUNTING DIVISION, P.O. BOX 7148, ASHEVILLE, NC 28802.**

BID REQUEST NO. FBR 1026-17

**NON-COLLUSION STATEMENT**FORD FLEET VEHICLES  
FOR THE CITY OF ASHEVILLE

THE UNDERSIGNED AFIRMS THAT THE BID MADE HERE-IN IS MADE WITHOUT ANY CONNECTIONS WITH ANY OTHER PERSON, OR PERSONS, MAKING ANY OTHER BID FOR THE ABOVE ITEM(S): THAT IT IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD:

THAT \_\_\_\_\_ (FIRM NAME) IS NOT CONNECTED IN ANY OFFICIAL CAPACITY WITH THE CITY OF ASHEVILLE, AND THAT NO PERSON, OR PERSONS, ACTING IN SUCH CAPACITY ARE DIRECTLY, OR INDIRECTLY, INTERESTED HEREIN OR IN ANY OF THE PROFIT ARISING OR ANTICIPATED FROM THIS TRANSACTION.

IN MAKING THIS BID, IT IS UNDERSTOOD AND AGREED, THAT THE CONDITIONS SET FORTH IN THE ADVERTISEMENT FOR BIDS, INSTRUCTIONS TO BIDDERS, TERMS AND CONDITIONS AND SPECIFICATIONS TOGETHER WITH THE BID SHALL FORM A PART OF AND BE CONSTRUED WITH THE CONTRACT MADE UNDER THE SAME.

THE ACCEPTANCE OF THIS BID BY THE CITY OF ASHEVILLE, AS EVIDENCED BY THE ISSUANCE OF A CITY OF ASHEVILLE PURCHASE ORDER, WILL BE HELD TO BE A MUTUAL AGREEMENT AS TO EACH AND EVERY CLAUSE OF THIS BID AND TO CONSTITUTE A CONTRACT BETWEEN THE PARTIES HERETO.

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_